

# Foundation



# Attendance Contract

**We hope that your child settles into their new routine at John Clifford and enjoys learning new skills and making new friends.**

**As your child is not in full time education, it is not a legal requirement for your child to attend the Foundation Unit. However, as part of our Attendance Policy we do ask that children attend regularly and on time.**

**If your child does not attend for more than 4 sessions in 2 weeks, without notifying school of the reason, your child maybe taken off roll and their place offered to another child on the school's waiting list.**

**As part of your child's enrolment to John Clifford School please complete the form attached to confirm that you agree that your child will attend regularly and on time and you will notify school of any reason for absence.**

# John Clifford School

## Foundation Attendance Contract

I have read the terms and conditions of my child's place at John Clifford School and

- **Accept that my child will have to attend regularly and need to be on time.**
- **Will contact school if my child is absent for any reason.**
- **If my child does not attend for more than 4 sessions in 2 weeks, John Clifford may remove my child from their school roll and offer the place to another child on their waiting list.**

**Child's Name** .....

**Parent's Name** .....

**Signed** .....

**Dated** .....